

## How to Complete the Power of Attorney (POA) Form

The Limited Customs Power of Attorney is a legal grant of authorization from the grantor (importer/principal) to Laufer Group International Ltd as the grantee (agent) to perform certain activities defined as “customs business, on behalf of you the importer. Customs regulations (19 CFR 141.34, 141.32, 141.46) require that Laufer Group International Ltd obtain a “valid power of attorney to transact customs business” and act as “a true and lawful agent and attorney for you.

Because the power of attorney is a legal document it should be completed carefully and accurately. Laufer has also adopted reasonable standards for validating the information provided including:

- Verifying Completeness
- Verify the companies name and registration with state authorities.
- Verify the companies federal tax identification number provided
  - Bond Query
  - Government issued document/IRS Tax Forms
- Verify the officer signing the Power of Attorney has authority to execute the power of attorney
- Cross Check whether the grantor or signatory is named as a sanctioned or restricted person or entity

### Completing the Power of Attorney

#	Description
1.	<b>FEIN/IRS</b> – Federal Employee Identification Number issued by government
2.	<b>Type of Business</b> <b>Partnership</b> – two or more individuals operating a business formed through a partnership agreement (Includes LLP) <b>Corporation</b> – a business authorized by state statute with limited liability. <b>Sole Proprietorship</b> – an unincorporated business owned by an individual <b>Individual</b> – a person acting in a non-business capacity <b>Limited Liability Company</b> – an entity, which is neither a corporation nor a partnership, that is either managed by its members or, more likely by a “manager” who is empowered to handle the affairs of the company. <b>Export Only</b> – designation as an export forwarding agent
3.	<b>Known All Men By These Presents that.</b> Full Legal Name of Company include any registered fictitious names or d/b/a.
4.	<b>Doing Business As</b> Full Legal Name of Company
5.	<b>Under the laws of the State of</b> State in which principal received authority to conduct business. If a Corporation the State of Incorporation.
6.	<b>Place of Business</b> Principal's physical address. Business address, matching state filing records.
7.	<b>In Witness Whereof the said</b> Full Legal Name of Company
8.	<b>Signature and Title</b> Corporation – President, VP, Secretary, Treasurer Partnership – Member of Partnership Partnership Agreement Needed to Verify Limited Liability Company – Managing Member Articles of Incorporation Needed to Verify Export – as determined by legal business structure

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## Customs Power of Attorney (POA) & Designation as Export Forwarding Agent

### Acknowledgment of Terms and Conditions

Federal ID / Social Security / Customs-Assigned #: 1

Type of Business: (check appropriate box) 2

Corporation	Individual	Partnership	Sole Proprietorship	LLC	Export Only
Refer to: Annex B	Annex A	Annex A	Annex A	Annex A	Annex C

KNOW ALL MEN BY THESE PRESENTS: That, (a) 3

Doing Business As (b) 4 under the laws of the

State of (c) 5 residing or having a principal place of business at (d) 6

, hereby constitutes and appoints Laufer Group International Ltd., its officers, employees, and/or specifically authorized agents, to act for and on its behalf as a true and lawful agent and attorney of the grantor for and in the name, place and stead of said grantor, from this date in the United States (the "territory") either in writing, electronically, or by other authorized means, to:

Make, endorse, sign, declare, or swear to any customs entry, withdrawal, declaration, certificate, bill of lading, carnet or any other documents required by law or regulation in connection with the importation, exportation, transportation, of any merchandise in or through the customs territory, shipped or consigned by or to said grantor;

Perform any act or condition which may be required by law or regulation in connection with such merchandise deliverable to said grantor, to receive any merchandise;

Make endorsements on bills of lading conferring authority to transfer title; make entry or collect drawback; and to make, sign, declare or swear to any statement or certificate required by law or regulation for drawback purposes, regardless of whether such document is intended for filing with Customs;

Sign, seal, and deliver for and as the act of said grantor any bond required by law or regulation in connection with the entry or withdrawal of imported merchandise or merchandise exported with or without benefit of drawback, or in connection with the entry, clearance, lading, unlading or navigation of any vessel or other means of conveyance owned or operated by said grantor, and any and all bonds which may be voluntarily given and accepted under applicable laws and regulations, consignee's and owner's declarations provided for in section 485, Tariff Act of 1930, as amended, or affidavits or statements in connection with the entry of merchandise;

Sign and swear to any document and to perform any act that may be necessary or required by law or regulation in connection with the entering, clearing, lading, unlading, or operation of any vessel or other means of conveyance owned or operated by said grantor;

Authorize other Customs Brokers duly licensed within the territory to act as grantor's agent; to receive, endorse and collect checks issued for Customs duty refunds in grantor's name drawn on the Treasurer of the United States; if the grantor is a nonresident of the United States, to accept service of process on behalf of the grantor;

And generally, to transact Customs business, including filing of claims or protests under section 514 of the Tariff Act of 1930, or pursuant to other laws of the territories, in which said grantor is or may be concerned or interested and which may properly be transacted or performed by an agent and attorney;

Giving to said agent and attorney full power and authority to do anything whatever requisite and necessary to be done in the premises as fully

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as said grantor could do if present and acting, hereby ratifying and confirming all that the said agent and attorney shall lawfully do by virtue of these presents;

This power of attorney to remain full force and effect until revocation in writing is duly given to and received by grantee (if the donor of this power of attorney is a partnership, the said power shall in no case have any force or effect in the United States after the expiration 2 years from the dates of its execution);

Appointment as Forwarding Agent: Grantor authorizes the above Grantee to act within the territory as lawful agent and sign or endorse export documents (i.e., commercial invoices, bill of lading, insurance certificates, drafts and any other document) necessary for the completion of an export on grantor's behalf as may be required under law and regulation in the territory and to appoint forwarding agents on grantor's behalf;

Grantor acknowledges receipt of Laufer Group International, Ltd. Terms and Conditions of Service governing all transactions between the Parties.

If the Grantor is a Limited Liability Company, the signatory certifies that he/she has full authority to execute this power on behalf of the Grantor.

IN WITNESS WHEREOF, the said 7 caused these presents to be sealed and signed:

Signature: 8

Printed Name: \_\_\_\_\_

Title \_\_\_\_\_ Date: \_\_\_\_\_

Witness: (if required) \_\_\_\_\_

If you are the importer of record, payment to the broker will not relieve you of liability for U.S. Customs charges (duties, taxes or other debts owed Customs) in the event charges are not paid by the broker. Therefore, if you pay by check, Customs charges may be paid with a separate check payable to the "**U.S. Customs & Border Protection**" which shall be delivered to Customs by the broker. Importers who wish to utilize this procedure must contact our office in advance to arrange timely receipt of duty checks.

- A. Full name of individual, partnership, corporation, sole proprietorship, or limited liability company
- B. 'Doing Business As', Full name of individual, partnership, corporation, sole proprietorship, or limited liability company
- C. State filing location; incorporation, partnership
- D. Business address, matching state filing records

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